TICA APPLICATION FOR TENANCY

PROPERTY ADDRESS _____

THIS APPLICATION IS MADE ON THE _____

In order to process this application all questions must be answered fully. The completion of this application is not an acceptance. Failure to fully complete this application may result in the application not being processed.

I/We the said applicant/s declare that all the information contained in this application is true and correct , and that the information is provided of my/our own freewill. I/We further authorise the agent to contact any of the referees or references supplied by me/us in this application for verification of the details provided.

I/We declare the following

1.I/We inspected the above property on the _____ day of _____

2. I/We wish to apply to rent the above property for a period of _____ months commencing on _____

3. I/We agree that the rent is $_____ per week/fortnight/month and that the rental bond is $_____

4. I/We the applicant/s declare that I/we am/are not bankrupt and that I/we have not entered into any scheme of arrangement for payment of monies to any creditors. I/We further declare that I/we am/are not paying off any previous rental debt.

5. I/We authorise the agent to access and check any information that may be listed on me/us on the TICA DEFAULT TENANCY DATABASE and any other tenancy database which may be available.

6. I/We agree and understand that in the event of this application being rejected there is no requirement at law for the agent to disclose to me/us any reason for such rejection. I/We also agree that I/we will not raise any objection for not being provided a reason for any rejection of this application.

7. I/We agree and understand that in the event of this application being approved by the agent, the agent may report any defaults that may occur from time to time in the tenancy with TICA DEFAULT TENANCY DATABASE and any other tenancy database which may be available. I/we understand that in the event of a default being reported to TICA DEFAULT TENANCY DATABASE or any other tenancy database, the removal of such information is subject to the guidelines of the database companies.

8. I/We agree and understand that in the event of this application being approved all initial monies will be paid to the agent by CASH.

9. I/We agree that no keys for the property will be provided by the agent to me/us until such time as all monies owed are paid in full in accordance with clause 8 above

10. I/We agree that I/we will abide by the policies of the office of the agent as may be provided to me/us in relation to this tenancy.

11. I/We agree to allow the agent to photocopy the information supplied by me/us for their records.

12. I/We agree that upon communication of acceptance of this application by the landlord or his agent that this tenancy shall be binding on both the landlord and the tenant. I/We further agree that I/We will sign the Tenancy Agreement, and be bound by the terms and conditions of the Tenancy Agreement.

_____ _____

Applicant/s Signature/s Agents Signature

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APPLICANTS NAME & DETAILS

1. SURNAME_____ GIVEN NAMES_____

D.O.B_____ D/L_____ STATE_____

PASSPORT_____ LAST SUBURB_____

2. SURNAME_____ GIVEN NAMES_____

D.O.B_____ D/L_____ STATE_____

PASSPORT_____ LAST SUBURB_____

3. SURNAME_____ GIVEN NAMES_____

D.O.B_____ D/L_____ STATE_____

PASSPORT_____ LAST SUBURB_____

4. SURNAME_____ GIVEN NAMES_____

D.O.B_____ D/L_____ STATE_____

PASSPORT_____ LAST SUBURB_____

TICA CHECK DETAILS

	Method	Result
Applicant 1.	☐ Phone check ☐ Internet check	☐ No information found ☐ Found Comments _____
Applicant 2.	☐ Phone check ☐ Internet check	☐ No information found ☐ Found Comments _____
Applicant 3.	☐ Phone check ☐ Internet check	☐ No information found ☐ Found Comments _____
Applicant 4.	☐ Phone check ☐ Internet check	☐ No information found ☐ Found Comments _____

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APPLICANT/S PERSONAL DETAILS

APPLICANT NUMBER: _____

CONTACT NUMBERS (H)_____ (W)_____ (M)_____

NUMBER OF OCCUPANTS Adults_____ Children_____ Ages_____

TYPE OF VEHICLE _____ REGO_____ OWNED or FINANCED_____

OCCUPATION _____ EMPLOYER _____

ADDRESS _____ PHONE_____ INCOME $ _____

PERIOD OF EMPLOYMENT _____ CONTACT _____

PREVIOUS EMPLOYER _____ PERIOD_____

ADDRESS _____ PHONE_____ CONTACT _____

ADDITIONAL INCOME or BENEFITS RECEIVED _____ AMOUNT $_____

PETS OWNED _____ BREED _____ REGISTERED _____

PRESENT ADDRESS _____

PERIOD OF OCCUPANCY _____ RENT PAID $_____ BOND $ _____

REASON FOR LEAVING _____

AGENT / LANDLORD _____ PHONE _____

PREVIOUS ADDRESS _____

PERIOD OF OCCUPANCY _____ RENT PAID $_____ BOND REFUNDED Yes / No

REASON FOR LEAVING _____

AGENT / LANDLORD _____ PHONE _____

PERSON TO CONTACT IN EMERGENCY _____

ADDRESS _____ PHONE _____

NEAREST RELATIVE NOT LIVING WITH YOU _____

RELATIONSHIP _____ PHONE _____ ADDRESS _____

If self employed evidence will be required such as Tax or Annual Returns, please advise of details-

Company or Business name _____

Address _____ Lessor/Agent_____

ACN or Business registration number _____ Date Formed _____

Accountant _____ Contact _____

Address _____ Phone_____

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PERSONAL DETAILS CONTINUED

The following questions must be answered

1. Has your tenancy ever been terminated by a landlord or agent Yes/No

   If yes give details_____

2. Have you ever been refused a property by any landlord or agent Yes/No

   If yes give details_____

3. Are you in debt to another landlord or agent Yes/No

   If yes give details_____

4. Have any deductions ever been made from your rental bond Yes/No

   If yes give details_____

5. Is there any reason known to you that would effect your future rental payments Yes/No

   If yes give details_____

6. I acknowledge that the landlord and landlord's agent will rely on the truth of the above answers in assessing the application for tenancy.

OFFICE USE ONLY

RENT	$_____	EMPLOYMENT DETAILS CONFIRMED			☐
BOND	$_____	PREVIOUS AGENTS or LANDLORDS			☐
OTHER	$_____	100 POINT CHECKLIST PASSED			☐
TOTAL	$_____	TICA CHECK COMPLETED BY PHONE or INTERNET			☐
LESS DEPOSIT	$_____	LANDLORD CONTACTED			☐
OWING	$_____	ACCEPTED	☐	REJECTED	☐

GENERAL COMMENTS

_____

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